



## **Confirmed MINUTES of GENERAL MEETING held on 11 October 2016**

**Meeting opened:** 6.37pm at Cardwell Library meeting rooms

**Present:** Mark Sheahan (Chair), Kathy Sheahan (Vice President), Jenny Green (Secretary), Christine Ihle (Treasurer), Phil Gruber (Committee member), Thea Ormonde (Committee member), Gareth Davey (Committee member), Cr Glenn Raleigh (CCRC), Kellie Chislett (new member), Kevin Lockhart, Lindsay Hallam, Janet Arnold, Ian McCallan (visitor), Irene Camilleri (visitor), Gracey Croatto (visitor).

**Apologies:** Kaylea Tillies, Robert Boothey, Robyn Smith.

### **PREVIOUS MINUTES**

Unconfirmed minutes of the previous general meeting held on 9 September 2016 were distributed to members prior to the meeting.

Proposed amendment: Mark Sheahan discussed with Lindsay Hallam his email request dated 28 September to amend the unconfirmed minutes of the 9 September general meeting. It was agreed to record that Lindsay spoke at that meeting in favour of a proposed letter of support from Cardwell Chamber for Passage Holdings. Lindsay also wanted noted he has always supported the Port Hinchinbrook development and the benefits it will deliver to Cardwell and the broader community. The amended minutes of the 9 September meeting were moved for acceptance.

**Moved:** Kathy Shehan

**Seconded:** Mark Sheahan

**Result:** Motion carried.

### **CORRESPONDENCE OUTWARD**

- Email to Great Green Way Tourism Inc (GGWTI) re: removal of brochures from Cardwell Visitor & Heritage Centre – dated 15/9/16

### **CORRESPONDENCE INWARD**

- Email from Kath Barnett, CCRC re: cancellation of Community Market Info Session – dated 12/9/16
- Email from Andrew Cripps, Member for Hinchinbrook re: flashing lights at Cardwell railway crossings – dated 14/9/16
- Email from Pete Faulkner, CCED re: Signing of the MOU with CCRC – dated 14/9/16
- Email from Tully & District Chamber of Commerce re: Tully Relay for Life 2016 – dated 16/9/16
- Email from Daryl Dickson, Wildcard Art, Mangarru Lodge Sanctuary re: brochure Birds Australia – dated 16/9/16
- Email from Pete Faulkner, CCED re: draft minutes from their meeting 13 September 2016 – dated 17/9/16
- Email Gareth Davey, Australasian Aviation Resources Pty Ltd also t/as SkyRentals re: poor condition of Dallachy aerodrome access road – dated 19/9/16
- Email from Pete Faulkner, CCED re: Agenda for their meeting dated 4 October 2016 – dated 26/9/16



- Email from Lindsay Hallam, Hinchinbrook Real Estate re: amendment to Chamber meeting minutes dated 9 September 2016 – dated 28/9/16
- Email from Bev Stephens, GGWTI re: removal of brochures from Cardwell Visitor & Heritage Centre – dated 29/9/16
- Email from Jeff Coward, Cassowary Coast Multisport Club re: Acquittal for grant – dated 7/9/16
- Email from Red Cross re: first aid training –
- Email from CCED re: signage at the Cardwell Spa Pool – dated 6/10/16

#### **Business Arising from Correspondence Inward:**

*Email from Andrew Cripps, Member for Hinchinbrook re: Cardwell flashing lights at railway crossing – dated 14/9/16*

**Outcome:** Chamber of Commerce will send a letter of support to Andrew Cripps MP to continue lobbying for the installation of flashing railway lights in Cardwell.

**Moved:** Mark Shehan

**Seconded:** Gareth Davey

**Result:** Motion carried.

#### **TREASURERS REPORT**

To be tabled.

Balance as at 11/10/16: \$4,010.20

There were no outward payments

Credited to account \$170.00 for membership fees

Money collected from the 'looking glass' viewer on the foreshore totals \$462 – credited to account.

- Two businesses have joined Cardwell Chamber of Commerce – Cardwell Automotive and Cardwell Ice Works.
- Treasurer has not yet received quotes from the auditors.
- Treasurer asked the members if a Load & Go debit card could be purchased. This is to pay for sundry items such as the website renewal fee.

**Moved:** Christine Ihle

**Seconded:** Jenny Green

**Result:** Motion carried.

#### **BUSINESS ARISING FROM PREVIOUS MEETING on 9 September**

##### **1. Street signage**

- *Gareth Davey asked if signs could be erected directing people to parking in Balliol Street for the VIC. Cr Glenn Raleigh will take this to the Traffic Consultative Committee as anything involving the Bruce Highway is a main roads issue.*

##### **Update**

Cr Glenn has not heard back from the Traffic Consultative meeting regarding this issue.

Status: Ongoing.



## 2. **Bendigo Bank**

- *Jeff Coward has informed the Chamber that Bendigo Bank have given their support by donating \$10,000. Photo to be taken of the Bendigo Bank donating the \$10,000 to go into the local newspaper.*

### **Update**

Photo was not taken.

## 3. **UFO Festival**

- *A subcommittee to be set up to discuss further ideas.*

### **Update**

Thea Ormonde has put together a list of volunteer jobs that will be required for the running of the UFO Festival in 2017. Volunteers are required for marketing and promotion, paperwork, prop creations, markets, bar, set up and take down before and after festival, competitions. If you know of any one that would like to volunteer, please let Thea know.

## 4. **A revised map of Cardwell**

- *Town Map – Chamber will draft a map and CCRC will design it. Gareth Davey will do the draft of a map of Cardwell showing specific points of interest. Ask Cardwell businesses for sponsorship.*

### **Update**

The draft of the map's features is in progress. If you have any ideas of what is needed on the map please email Gareth at [admin@cardwellchamber.com](mailto:admin@cardwellchamber.com). CCRC have informed the Chamber that they are willing to pay for the redesign of map.

## 5. **A gateway airport for the Cassowary Coast**

- *For forwarding to Cassowary Coast Economic Development Inc. (CCED) as a region-wide issue for their consideration. Gareth asked that, as the Chamber is a foundation member of the new CCED group which is currently asking for region-wide issues, the concept of a gateway airport for future passenger-carrying operations in the Cassowary Coast be placed on CCED's agenda. The Chamber will write to CCED advising them the outcome of this meeting.*

### **Update**

Letter to be written. Gareth will be giving a presentation on Cassowary Coast aerodromes at the next CCED meeting in Tully on 15 November.

## 6. **Chamber noticeboards**

- *There are 3 noticeboards maintained by the Chamber – outside IGA, outside Sweet Surprise Bakery, and outside Brearley's Bakery – which are available for notices from the Chamber committee, financial members, and sponsors. To avoid misunderstandings, a publishing policy notice was placed on each noticeboard. However, Gareth reported that this week the lock on the IGA board had been changed for the second time and the Chamber's policy notice removed.*

**Outcome:** Mark will investigate this with IGA.



### **Update**

The IGA noticeboard is no longer unlockable by the Chamber. Mark has had discussions with different organisations in Cardwell and the Chamber is happy for these organisations to put into our noticeboards information about upcoming events etc., but are required to ask Chamber first.

### **7. Sullivan's Track**

- o *Chris Ihle will be applying for a \$5,000 grant.*

**Outcome:** *Cr Glenn Raleigh will send a support letter from CCRC.*

### **Update**

Letter of support was received. With regards to the application of the grant, Christine has asked Gordon Tuffley if he could volunteer to prepare the application; if not possible, the cost of having the grant prepared by someone with expertise will cost about \$500. CCRC Cr Ben Heath has suggested that prisoners from the prison camp are available for helping out with clearing Sullivan's Track together with volunteers from the army.

### **8. Tropical Coast Tourism (TCT)**

- o *A representative of Chamber should be attending the TCT meetings. Kathy is still waiting for the invitation to attend. This will go to the next TCT meeting.*

### **Update**

Waiting for a response from Mark Evans (TCT Chairman).

### **9. Support letter for Passage Holdings**

- o *Motion was moved that the Cardwell Chamber of Commerce take a neutral stance and not issue a support letter at this time.*

**Outcome:** *Mark Sheahan will advise David Hutchen of the meeting's decision by letter.*

### **Update**

Letter to be written and delivered.

### **10. Cardwell Care**

- o *Cardwell Care is now managed by Churches of Christ. Churches of Christ assist small communities. The Chaplain who is with the Churches of Christ would like any ideas that could help the community. One idea is to help the youth of Cardwell. He would like to set up a mountain bike academy for the youth. Are there any other ideas that could be put forward?*

### **Update**

Thea Ormonde suggested that the events held in Cardwell need to help the community in some way. Maybe a program to help with the aged in Cardwell could be instigated.



## AGENDA ITEMS

### 1. Cr Glenn Raleigh

- Carols by Candlelight will be held on 18 December 2016
- He will discuss with CCRC's Kath Barnett regarding the night
- The launch of the Cardwell Flame Tree on the foreshore will be confirmed by next Chamber meeting.

## GENERAL BUSINESS

### 1. Gareth Davey

- Gareth reported that there are some logistical issues at the moment with regards to the skydivers performing in Cardwell during the Cardwell Jetty Markets. There are issues with the condition of the aerodromes at Tully and Dallachy which are affecting the availability of the skydivers, but Gareth will continue pushing this with the CCRC.

[Post-meeting update: Altitude Skydive representatives visited Cardwell on 25 October, inspecting landing sites and our local aerodrome.]

- Welcomed all new members to the Chamber.

### 2. Kathy Sheahan

- Chamber contacted TCT regarding the outcome of the Peter Kenyon community workshop which was held in Cardwell recently. The information will be collated and distributed.

### 3. Thea Ormonde

- Cardwell Jetty Markets have two new volunteers – Elisabeth Boory and Lynette Raney who will be organising the running of the 2017 markets.
- Representatives from Chamber of Commerce were not able to attend the CCRC Community Market Info Session held in Tully on 7 October 2016. CCRC's Kath Barnett from the Cultural & Recreational Development Office will be organising another session to be held in Cardwell.
- Thea Ormonde has had enquiries at the Visitors Information Centre regarding mooring boats at the Cardwell Jetty. Cr Glenn Raleigh responded: boats are able to be moored but only for a short time, eg. stocking up on supplies but must have prior permission from CCRC (same requirement at Dallachy and Tully aerodromes, but not Innisfail). Glenn advised he will continue to push for the Cardwell Jetty to be used by recreational boats. Handrails will be installed on the open side of the jetty. Glenn would like to see a shade sail and table and chairs installed similar to Clump Point Jetty.
- Thea would like some information about the clock on the foreshore which is not working. Glenn responded that the clock will be maintained by CCRC and are waiting for batteries to arrive and be installed.



- Thea mentioned that Tropical Coast Tourism has been promoting the Cardwell Spa Pools. These are only seasonal. Thea will get in touch with TCT and ask them to promote other great spots in the Cardwell area.
- Free WiFi is now available 24/7 at the CCRC Visitor Information Centre. There is no password required and each person using the service will receive 1 hour or 200 Megabytes per day. Thea is hoping to have a different business advertised or events on the WiFi's landing page.
- A suggestion from Gareth Davey for a webcam at the CCRC VIC looking out to sea. Other tourist destinations have webcams installed that show images in real time 24/7. "In the Moment View". Some examples:  
<http://www.coastalwatch.com/surf-cams-surf-reports/qld/palm-cove> static camera  
<http://www.cairnsinfo.com/webcam-cairns-city-webcam.php> moving/scanning camera  
<http://www.tradewindsmcleod.com.au/cairns-webcam.html> user-steerable.

#### 4. Christine Ihle

- Cassowary Coast Economic Development Inc (CCED) comprises all Chamber of Commerce's in the Cassowary Coast Region working together. The Cassowary Coast Regional Council is working closely with the CCED which is very positive.
- CCRC Reference Rates Group has been formed and there should be a representative from CCoC – if you are interested, please contact CCRC or Chamber.

#### 5. Kevin Lockhart

- Kevin reported that the inaugural Cairns Blues Festival held in Cardwell recently was very successful. The event organisers wish to hold future events in Cardwell. The only problem is that the event should be held over a long weekend. A suggestion put forward was that it wasn't widely advertised within the community – more promotion required.
- Could there be more souvenirs of Cardwell for purchase at businesses?
- Members also discussed that another 'looking glass' viewer could be installed along the foreshore. Chamber will write to CCRC to discuss this.

#### 6. Ian McCallan

- Ian recently had a meeting with the area manager for Men's Sheds. The Men's Shed in Cardwell is very well stocked with equipment but is not used. There is no age limit to join the Men's Shed and younger people are encouraged to come along and join. More promotion within the community to attract more men to use the shed.

#### 7. Phil Gruber

- Cr Glenn Raleigh, Mayor John Kremastos and Cr Ben Heath visited Cardwell and Phil discussed the condition of council gardens within the area. The gardens at the roundabout and centre medium gardens require quite a bit of maintenance and to do this the road around the gardens needs to be cordoned off for staff to do the work. Could low growing, drought tolerant, maintenance free plants be used?



- Glenn advised that the roundabout at the southern end of Cardwell will have a concrete strip installed so heavy vehicles do not drive on the gardens.

#### **8. Janet Arnold**

- Janet reported that there was a drone over the foreshore capturing the great view over Cardwell.
- Janet also reported that the CCRC Garden Competition was won by the Beachfront Motel for best Tourism Accommodation and Jan Ferguson won the best Home Garden.
- Janet suggested that before the next CCRC Garden Competition in 2017 that the Chamber could sponsor a competition within Cardwell itself for all residents and businesses. The competition would be judged before the CCRC Garden Competition and then enter the best garden into the CCRC Garden Competition.

#### **9. Other**

- The Barra Bonanza is on between 27-29 October and if any members could volunteer to help in some way please let Cardwell Sportfishing Club know.

**Meeting closed:** 8.15pm  
**Next Meeting:** Tuesday 8 November 2016  
**Venue:** Cardwell Library Meeting Rooms